

## SCRAP VEHICLE ACCEPTANCE POLICY

- 1. All vehicles must be fluid free (gas, oils, antifreeze, window washer)
- 2. Freon must be removed if vehicle has AC SYSTEM.
- 3. Mercury switch must be removed.
- 4. Gas tank should be removed or else will need to have a hole drilled or cut on the bottom (**NOT SIDES**) of the tank, big enough to be seen by the yard attendant. No other scrap metal should come inside the vehicle.
- 5. Doors, hood, trunk should open for inspection.
- 6. Car battery must be removed.
- 7. Air bags containing sodium azide must be removed.
- 8. Customer must provide VIN (Vehicle Identification Number).
- 9. Customer must fill scrap vehicle identification card (one per vehicle).
- 10. Tires must be removed (no exceptions)